

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities

Date of Meeting: April 18, 2008

Time of Meeting: 8:30 a.m. (began at 8:35 am)

Place of Meeting: Public Utilities Boardroom  
3901 Orange Street (at Ninth & Orange Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present:	Dave Barnhart (Chair)	Bob Stockton (Vice Chair)
	Mary Curtin	Ken Sutter
	Bernie Titus	Robert Elliott
	Ian Davidson	Manny Sanchez
	Joe Tavaglione	

Absent: None

*Assistant City Manager Michael Beck was in attendance.*

**PRESENTATION**

A. CHECK PRESENTATION TO JOHN W. NORTH HIGH SCHOOL SOLAR CUP FROM RIVERSIDE PUBLIC UTILITIES

General Manager Wright awarded a check for \$3,500 from Riverside Public Utilities to John W North High School for boat supplies for the Solar Cup competition event to take place on May 16-18, 2008 at Lake Skinner. The team from John W North High School is comprised mainly of freshmen and sophomore science students who will compete with 42 other high schools from Riverside, San Bernardino, Los Angeles, Orange, and Ventura Counties. Tony Perez, first year team advisor, and Dale Kinnear, school principal, accepted the check for John W North High School.

B. PRESENTATION FROM RIVERSIDE UNIFIED SCHOOL DISTRICT OF THE BENEFITS FROM COLLABORATIVE CONSERVATION EFFORTS

Ken Mueller, Director of Riverside Unified School District (RUSD) Maintenance and Operations, spoke on behalf of the RUSD on the benefits from the collaborative water conservation efforts with Riverside Public Utilities.

C. REBATE CHECK PRESENTATION FOR WATER CONSERVATION FROM WESTERN MUNICIPAL WATER DISTRICT TO RIVERSIDE PUBLIC UTILITIES

Tom Evans, Vice-President of Western Municipal Water District (WMWD) Board presented a rebate check for \$14,090 to Riverside Public Utilities (RPU) on behalf of Western and Metropolitan for RPU's highly successful water conservation efforts. Recently RPU provided rebates to its customers for 115 high efficiency clothes washers and 24 ultra low flush toilets.

**The Board took a 5-Minute Break at this time**

**MINUTES**

1. Approval of the regular meeting minutes from the Board of Public Utilities meeting held on April 4, 2008 was **deferred to the next Board meeting.**

**CITIZENS PARTICIPATION**

None.

**COMMITTEE REPORTS**

2. "SPECIAL" WATER COMMITTEE MEETING - April 3, 2008  
The Board of Public Utilities accepted and filed the April 3, 2008 Water Committee Minutes.
3. PROPERTY COMMITTEE MEETING – The Property Committee Meeting scheduled on April 4, 2008 did not meet due to lack of quorum.
4. ELECTRIC COMMITTEE MEETING – April 9, 2008  
The Board of Public Utilities accepted and filed the April 9, 2008 Electric Committee Minutes.

**CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar with the exception of Item 8, **DETAILED POLE INSPECTION – WORK ORDER NO. 0811497**, which was moved to the Discussion Calendar:

Motion – Sutter. Second – Tavaglione.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, Sanchez, and Tavaglione.

Noes: None

Abstain: None.

Absent: None.

**ELECTRIC ITEMS**

5. UNDERGROUND ELECTRIC LINE EXTENSION – PALMYRITA COMMERCIAL BUILDINGS – WORK ORDER NO. 070003-48

The Board of Public Utilities approved the estimated capital expenditure of \$250,000 to install an underground electric line extension to serve the Palmyrita Commercial Buildings located at Palmyrita Avenue, westerly of Mount Vernon Avenue.

6. CABLE REPLACEMENT - WORK ORDER NO. 080004-14

The Board of Public Utilities approved the estimated capital expenditure of \$175,000 for Work Order No. 080004-14 to replace cable, conduits, and transformers, and install three Padmounted Junction Cabinets (PJC).

7. INTRUSIVE POLE INSPECTIONS FOR ASSET MANAGEMENT PROGRAM

That the Board of Public Utilities approved the estimated operations and maintenance expenditure of \$100,000 for intrusive testing and inspection of 6,000 poles in the northerly section of the City of Riverside.

8. MOVED TO DISCUSSION

**WATER ITEMS**

9. CONSULTING SERVICES FOR RECYCLED WATER PROJECT PIPELINE ALIGNMENT STUDY

The Board of Public Utilities authorized a capital expenditure of \$85,000 for consulting engineering services by Brown and Caldwell for the study of a recycled water pipeline alignment.

10. AUTHORIZATION OF ADDITIONAL FUNDS FOR THE CONSTRUCTION OF THE DOWNTOWN MALL 12-INCH WATER MAIN REPLACEMENT PROJECT

The Board of Public Utilities approve the additional capital expenditure of \$250,000 for Work Order No. 0706318, which includes all further construction costs for the Downtown Mall 12-inch Water Main Replacement Project.

**OTHER ITEMS**

11. FIRST AMENDMENT TO THE PROFESSIONAL ENVIRONMENTAL CONSULTANT SERVICES MASTER AGREEMENT WITH HELIX ENVIRONMENTAL PLANNING, INC.

The Board of Public Utilities:

1. Approved an amendment to the Professional Consultant Services Master Agreement with HELIX to increase the total contract amount by \$250,000 for a total revised contract amount of \$500,000; and
2. Approved the capital expenditure of \$250,000 for Work Order No. 0810476 for the preparation of a California Environmental Quality Act (CEQA) document which includes contingency for the Pellissier Ranch Barrier Wells and Non-Potable Water Treatment Plant Project (Project).

## **DISCUSSION CALENDAR**

### **8. DETAILED POLE INSPECTION – WORK ORDER NO. 0811497**

Board Member Manny Sanchez requested this item be placed on the discussion calendar to discuss what period of time the work will be done and what contractors would be used. Additionally, Vice Chairman Stockton stated this report should have been initially on discussion calendar as it was over \$500,000.

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$600,000 for Work Order No. 0811497 to conduct a detailed inspection of 50 percent of the Riverside Public Utilities' overhead system.

Motion – Sutter. Second – Titus.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, Sanchez, and Tavaglione.

Noes: None

Abstain: None.

Absent: None.

### **12. ENERGY EFFICIENCY AND DEMAND RESPONSE PROGRAMS FOR SUMMER 2008 – ADDITIONAL APPROPRIATION**

Staff requested that the recommendations be amended by deleting the 3<sup>rd</sup> original recommendation.

Following discussion, the Board of Public Utilities approved and recommended that the City Council:

1. Approve a selection of residential and non-residential energy efficiency programs designed to provide energy savings and peak demand reduction in compliance with State legislation AB 2021; and
2. Approve the additional appropriation of \$500,000 for FY 2008/09 to Public Benefits Residential Energy Star Account No. 6020100-456045 for the Compact Fluorescent Light bulb Direct Mail campaign.

Motion – Curtin. Second – Elliott.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, Sanchez, and Tavaglione.

Noes: None

Abstain: None.

Absent: None.

13. WATERWISE LANDSCAPE PROGRAM, WATER CONSERVATION PROGRAM ADDITIONS THROUGH WESTERN MUNICIPAL WATER DISTRICT, AND WATER CAMPAIGN MARKETING

Staff requested that the original third recommendation be replaced with the following:

- 3. Recommend that the City Council authorize the Public Utilities General Manager to approve, no more frequently than quarterly, substantive changes to the Waterwise Landscape Program that reflect actual, reported and verified water cost or efficiency savings.**

Following discussion and revisions, the Board of Public Utilities:

1. Received and filed this report relative to the water conservation programs under contract with Western Municipal Water District;
2. Recommended that the City Council approve the Waterwise Landscape Program at \$0.40 per square foot up to an incentive cap of \$2,400 per residential customer; and
3. Recommended that the City Council authorize the Public Utilities General Manager to approve, no more frequently than quarterly, substantive changes to the Waterwise Landscape Program that reflect actual, reported and verified water cost or efficiency savings.

14. ENVIRONMENTAL PROTECTION AGENCY WATERSENSE PROGRAM

Following discussion, the Board of Public Utilities approved an agreement for a promotional partnership between Riverside Public Utilities (RPU) and the Environmental Protection Agency's (EPA) for the WaterSense Program.

**Items 13 and 14 were approved as one motion.**

Motion – Curtin. Second – Sanchez.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, Sanchez, and Tavaglione.

Noes: None

Abstain: None.

Absent: None.

***At this time, Board Member Joe Tavaglione left the meeting early.***

15. LOW INCOME ASSISTANCE – SHARING HOUSEHOLDS ASSIST RIVERSIDE'S ENERGY (SHARE) PROGRAM CONTRACT AMENDMENT

Following discussion, the Board of Public Utilities approved and recommended that the City Council:

1. Approve \$300,000 in additional electric funds above the current Sharing Households Assist Riverside's Energy (SHARE) contract amount; and
2. Approve \$12,500 in additional water funds above the current SHARE contract amount

Motion – Elliott. Second – Curtin.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, and Sanchez.

Noes: None

Abstain: None.

Absent: Tavaglione (left meeting early)

16. VICTORIA AVENUE OVERHEAD TO UNDERGROUND CONVERSIONS, ST. LAWRENCE TO JEFFERSON STREET (WORK ORDER NO. 050013-01) AND ADAMS STREET TO ST. LAWRENCE (WORK ORDER NO. 070015-02)

Staff requested that the following third recommendation be added for approval:

*"3. Recommend that the City Council approve the acceptance of grant funds in the amount of \$100,000 from The Victoria Avenue Historic Restoration Project and the amount of \$75,000 from the California Heritage Fund Grant Program, and authorize the City Manager, or his designee, to execute all documents necessary for the acceptance of such grant funds."*

Following discussion and the addition of the above third recommendation, the Board of Public Utilities:

1. Approved the estimated capital expenditure of \$780,000 to convert the overhead electrical facilities to underground on Victoria Avenue between St. Lawrence and Jefferson Streets; and
2. Approved the estimated capital expenditure of \$590,000 to convert the overhead electrical facilities to underground on Victoria Avenue between Adams and St. Lawrence Streets; and
3. Recommended that the City Council approve the acceptance of grant funds in the amount of \$100,000 from The Victoria Avenue Historic Restoration Project and the amount of \$75,000 from the California Heritage Fund Grant Program, and authorize the City Manager, or his designee, to execute all documents necessary for the acceptance of such grant funds.

Motion – Elliott. Second – Curtin.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, and Sanchez.

Noes: None

Abstain: None.

Absent: Tavaglione (left meeting early)

17. ELECTRIC COST-OF-SERVICE AND RATE STUDY

That the Board of Public Utilities approve the First Amendment to Professional Consultant Services Agreement with F.W. Beck, Inc. in an amount not to exceed estimated expenditures of \$50,000 to perform an Electric Cost-of-Service and Rate Study.

(presented by Brian Seinturier - 5 min)

18. THE ISSUANCE OF 2008 ELECTRIC AND WATER REFUNDING AND REVENUE BONDS AND EXECUTION OF ALL NECESSARY DOCUMENTS RELATED TO THESE TRANSACTIONS

This report was presented by General Manager Dave Wright.

Following discussion, the Board of Public Utilities approved and recommended that the City Council approve the issuance of the 2008 Electric and Water Refunding and Revenue Bonds.

Motion – Davidson. Second – Curtin.

Ayes: Barnhart, Stockton, Curtin, Sutter, Elliott, Titus, Davidson, and Sanchez.

Noes: None

Abstain: None.

Absent: Tavaglione (left meeting early)

19. MAJOR ELECTRIC PROJECTS STATUS REPORT

**This report was deferred to the next Board meeting.**

20. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

**GENERAL MANAGER'S REPORT**

21. State and Federal Legislative Update

22. MTBE Update

This update was presented by Deputy City Attorney Susan Wilson.

23. Electric / Water Contract Panel Update

***This update was deferred to the May 16<sup>th</sup> Board meeting.***

24. Financial Statements - February 2008

25. Monthly Benchmark Report Cards - March 2008
26. Open and Closed Work Orders – March 2008
27. Water Highlights - March 2008
28. City Council Agendas - April 8, 2008 and April 15, 2008
29. Upcoming Meetings
30. Systematic Reporting on Conferences/Seminars
31. Electric / Water Utility Acronyms

#### **UPCOMING MEETING**

Chairman Dave Barnhart adjourned the meeting at 10:45 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, May 2, 2008**, at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: May 2, 2008